

# *The House Special*



*Volume 32 Issue 2*

*Skyline House*

*February 2012*



## **BOARD OF DIRECTORS**

**President, Maria Elena Schacknies**

I hope that you had a very enjoyable holiday season.

We are saying Bon Voyage and Best Wishes to Gusbey Silva, who has been our General Manager for the past 12 years. We are very thankful to Gusbey for all her efforts to keep Skyline House in excellent shape. We will miss her very much, but we are very fortunate that Michelle Brown-Slaughter is our new General Manager.

As we begin 2012 in Skyline House, we welcome Jaime Gomez, our new Assistant Engineer. We wish him much success.

These important staff changes remind us that *almost* nothing remains the same as time goes by. Over the past 32 years, just about everything one can imagine has changed—*except* the By-Laws of the Skyline House Unit Owners' Association. The time has come to bring them up to date. Therefore, over the past year, the Board of Directors has been carefully researching, debating, and deliberating on possible By-Law changes that would enhance the quality of life in our condominium, strengthen the financial status of the Association, and protect the value of Unit Owners' investment in their homes. The Board will be recommending five proposed amendments, on which *both* Unit Owners *and* mortgage holders must vote. Each proposed amendment will be voted on individually, and two-thirds of the total votes assigned to all Unit Owners are necessary to approve each proposed change. The required support of mortgage holders provides an even greater challenge. The voting must take place at a meeting, though instead of attending, Unit Owners will be able to vote by proxy, that is, to mail in their ballots. The March Newsletter will explain the whole process and why it is so important to vote on the amendments. After the proposed amendments have been announced, a process will be initiated to help Unit Owners understand them fully.



# MANAGEMENT

## General Manager, Michelle Brown Slaughter

Greetings! It's been my pleasure to meet many of you during my first month here at Skyline House, and I thank all of you for your warm welcome!

You may not know that our Chief Engineer, Greg Grimm, fell and broke his hand. He has been out all month and will continue to be unable to work for some time. Greg is in the process of healing, and he thanks everyone for their concerns, phone calls, get well cards and well wishes. If you would like to send cards or flowers to Greg, please feel free to leave them with us in the office. We will keep you posted of his progress and anticipated return-to-work date.



**Assistant Engineer, Jaime Gomez**

Please help us welcome Mr. Jaime Gomez to Skyline House! He was hired as the new Assistant Maintenance Engineer and started work January 24, 2012. Jaime has already been a big help while Greg is off on medical leave. He owned his own plumbing business in the past, has several certifications including Universal Chlorofluorocarbon (CFC), and has more than 10 years experience working with heating, ventilation, and air-conditioning (HVAC), hot water heating, and plumbing.

### **Garage Elevators Modernization**

Mobilization for the restoration of the garage elevators will begin the week of February 13, 2012. Notices have been posted, and Management will post updates of progress and schedules. Work will begin on the West elevators first. However, one car will remain in operation while the other is down for repair. Please be patient as the elevator may take a bit longer to reach your floor.

### **Balcony Restoration Project - North Side of the East Building**

Work on the balcony restoration of the railings and floors project will resume soon. A pre-construction meeting will be scheduled in February. We will post schedules as soon as they have been confirmed. This is the final phase of the project.

### **Balcony Panels and Vent Cover Installation**

A separate project taking place is the replacement of balcony panels and over-the-door vent covers (for some, not all units). Once the final mock-up has been approved, Management will schedule the contractor for installation on the West Building, and on the north side of the East Building. Only six (6) balconies will be scheduled per day. Units will be notified in advance once the schedule has been confirmed.

### **Garage Structural Repair Project**

The proposal for Whitlock Dalrymple Poston and Associates (WDP) to oversee the garage structural repair project is still in early stages. We expect to have it approved by the Board in February, with anticipated work to start in May.

### **Heat Exchangers Reconditioning**

The heat exchangers reconditioning project is underway. Plate packs were removed and are being reconditioned. They will be returned mid-February. Also, two 30-year-old, 360-pound cast iron strainer baskets were replaced. They were the original equipment.

### **Overflow Guest Parking at Skyline 1, 2, & 3 Office Buildings 6 p.m. to 6 a.m.**

Some residents may not be aware that 30 overflow guest parking spaces are available across George Mason Drive at Skyline 1, 2, & 3 Office Buildings from 6 p.m. to 6 a.m. the following morning. We encourage you to use this amenity.

Because guest parking is at a higher premium on weekends (from 6 p.m. on Friday night to 6 a.m. on Monday morning), special procedures have been established for accessing these spaces on **weekends**. Residents wanting to reserve a number of these overflow spaces in connection with a weekend party must make arrangements in advance with the Management Office. If the spaces are requested in connection with rental of the Party Room, the resident must, when making the Party-Room deposit with the Management Office, also deposit \$10 for each overflow space.\* Residents who want to reserve overflow parking spaces for a weekend evening without also renting the Party Room must pick up from front desk on a first come first serve basis up to 5 passes.

#### **Parties:**

- On the designated evening, the receptionist on duty at the Front Desk will give the passes to the host of the party on the day of the party.
- Along with the parking pass, the host will also receive a map showing the location of the overflow parking.
- Each parking pass must be returned to the Front Desk by 6 a.m. the following morning.
- If even one pass is not returned to the Front Desk on time for a particular date, the resident will lose overflow guest parking privileges for six months for the first offense, 12 months for the second offense, and indefinitely for the third.

For **weekend** party parking, the \$10 deposit will be refunded to the resident for each parking pass that has been returned undamaged to the Front Desk on time. For each pass not turned in on time, the resident will lose the \$10 deposit and must also pay a \$25 fee, for a combined pass replacement charge of \$35.

For **week-night** parking, for each parking pass not returned to the Front Desk on time, the owner will pay a replacement charge of \$25.

**Resident hosts** are responsible for explaining to their guests the procedure for obtaining and returning an overflow guest parking pass. **Guests** using overflow spaces must, after they have crossed George Mason Drive to get their cars, remember to drive back to Skyline House so that they can turn in their parking passes at the Front Desk.

**\*Resident Responsibilities: In case of nonresident unit owners, there must be an authorization by the unit owner on file in order for the tenant to have this parking privilege.**

NOTE: The above procedures apply only to **overflow** guest parking at **Skyline 1, 2, and 3 Office Buildings**. Procedures for guest parking **on Skyline House property** have not changed.

#### **NEW! Suggestion Box**

We have a box in the office (on the front table) for anyone who would like to leave suggestions for Management. You may indicate your name or leave the suggestion anonymously. Residents can also share their suggestions with Management via [suggestions@shuoa.org](mailto:suggestions@shuoa.org). We welcome your input!



# PHYSICAL PLANT & OPERATIONS

Chair, Gary Akin

Greetings! The Committee met on January 12, 2012 at 7:00 p.m. in the West Card Room. The main agenda item for this meeting was the Whitlock Dalrymple Poston & Associates, P.C. (WDP) proposal for garage repairs to address problems found during the November 2011 survey. The Committee decided to postpone making a recommendation to the Board of Directors until after it has received and considered clarifications from WDP. At its February meeting, the PPOC will develop its recommendation to the Board.

The Committee members are in the process of researching and developing a proposal for the replacement of the thirteen (13) watt light bulbs used throughout Skyline House common areas with a lower wattage bulb that the Committee believes will significantly lower our monthly cost of electricity for these areas. We anticipated completing and presenting the lighting proposal at the February 2012 PPOC meeting; however, due to time constraints, the proposal is now planned for presentation at the March PPOC meeting.

The Garden Club proposed, and the PPOC approved, the project to install a slate wall about 10 inches high, and 110-120 feet long, in front of the West Building, along the shrub bed running from parking spaces 9-19. This wall will allow for a better soil build-up because soil could be added and held in place. All the soil on Skyline House grounds is red Virginia clay, and it is "thin." Every landscaping project undertaken requires adding soil. This low slate wall will improve soil retention and thus address the need for constant additions of soil, and it should also enhance the appearance of the front of the building. Importantly too, no "extra" funds are required for this project.

The Committee initiated action on the idea of Charley Roberts, a member of the Board, to survey Skyline House rooftop antennas for the purpose of removing the non-functional ones. A proposal and recommendation will be presented and discussed at both the February and March Committee meetings.

The Committee is seeking residents with professional skills and abilities relevant to the physical plant and operations who are willing to advise in their area(s) of expertise on a pro bono basis. Interested residents: please identify yourselves along with your area(s) of expertise to the Management Office. Your advice is needed and will be greatly appreciated. As you share your expertise with the Committee, you may become interested in joining it.

A hearty welcome to Ms. Sima Asgari and Mr. John "Matt" Knieriem, our newest Committee members. Great to have you join us and thanks for your contributions and continuing support of the Skyline House community.

Other residents are invited to join us at future PPOC meetings. Some of the upcoming items/projects we will discuss are: West Building entrance door, exercise room relocation/improvements, energy audit study, ways/means to decrease cost of common area electricity by twenty percent annually, and reconsideration of window panel replacement for areas other than balconies.

We welcome your feedback on this article or any matter pertaining to the PPOC. This is our home! Come join us. Cheers!

### **Tile Work on Balconies: Unit Owner Responsibilities**

Balconies and patios are Limited Common Elements (LCE) owned by the Association and reserved for the use of the Unit Owners to whose units they are attached. Unit Owners may make modifications to balcony and patio areas—decks, walls, paneling and overhanging balconies above—only with the prior written permission of the Board of Directors.

The Association's consulting engineer has called to our attention the need to preserve—and not undo—a feature of balcony tile work on those balconies on which new railings have been installed. The consulting engineer informs us that the new aluminum rail post bases have a weep hole provided for drainage of any water that gets into the hollow aluminum posts that support the railings. When tile is installed around the perimeter of the new rail post base, it is necessary to create a “weep trench” leading from the base plate directly to the balcony edge. This prevents the tile work from creating a dam that could trap water around the rail post. (Comment: it is water intrusion from around the rail posts and from inside the rail posts themselves that caused much of the damage we Unit Owners are paying to correct in the recent balcony repair project, now three-quarters complete.)

The procedure followed to date during the Balcony Repair Program is to create a one-quarter to three-eighths inch wide open trench running perpendicular to the balcony edge between the slab edge and the centerline of the outside face of the post base plate. This is sufficient to allow water draining out of the rail post to drain away from the base plate. The tile installer typically attempts to arrange tile cuts around the rail base plates in such a way that this weep trench is located at a gap between tile pieces to avoid a rough-cut appearance. This same practice will be followed for tiled balconies in the last phase of the Balcony Repair Program, which will be completed this year.

If you have a tiled balcony and the new railings have already been installed on it, please check to be sure that the weep trenches described above are present and open from each rail post to the balcony edge. If weep trenches were not created on your tiled balcony, or if you did not understand the need for them and have filled them in, please notify the Management Office immediately so that corrective measures can be taken.

Weep trenches are a simple measure that will protect balcony rail post bases and the concrete under them from new damage. To protect their investment, all Unit Owners with tiled balconies are requested to be sure weep trenches are in place and free-running.

Charley Roberts  
Treasurer

### **Dollars and Sense: The Bottom Line**

The Association was over budget by \$1,484 for snow removal in calendar year 2011 due to carryover bills from 2010—remember Snowmageddon? We were billed significantly more than the amount actually due, but Management saved us \$1,500 through careful oversight and attention to our bills. Let's thank them for watching our bottom line.

Tremayne Bunaugh



# FINANCIAL MANAGMENT

**Chair, Wynfred Joshua**

The Financial Management Committee met on Monday, January 23, 2012. For the month of December total income was \$324,833 with expenditures of \$206,564. Total income less expenditures amounted to \$118,269. The monthly Reserve Contribution was \$111,744, leaving an income before taxes of \$6,525. After deducting estimated quarterly tax payments, we are left with a net income of \$1,275.

Twenty-two apartment owners are a total of \$43,119 behind with paying their condo fee. This includes 10 owners who are delinquent for up to 30 days; 3 owners who are in the red for up to 60 days; and 9 owners who are \$36,539 behind for more than 60 days. Our attorney is handling the last group. In addition to owners who failed to pay their condo fee, we have two who owe \$1,630 in penalties for covenant violations.

As far as the budget is concerned, legal fees were some \$1,700 over budget, largely because of our attorney's efforts to recover delinquent condo fees. Our electricity bill was roughly \$500 over budget. We cannot at this stage give you the charges for water and sewage because we have not yet received these. Indeed, while we cannot give you a definitive figure for the bottom line for 2011, we do expect to have a positive income amount for the year. This is partly the result of capital gains we had when we redeemed some maturing bonds. It also reflects highly efficient management and will partially make up for the last few years, when we had negative income.

We have 124 units or 22% that are rented. The remaining 433 units or 78% are classified as occupied by owners, although a few are actually vacant because the owner is neither living in nor renting them at this time. Three foreclosed units are currently owned by the bank.

Our committee reviewed the proposal of Whitlock Dalrymple Poston & Associates for consulting services for garage repairs. We have requested some clarifications before going ahead. The proposal notes that apparently we did not make some recommended repairs. We wish to know what these are because in our dealings with WDP through the years we have consistently followed what was recommended. PPOC may also decide that we need more than the weekly check of the Contractor's work which WDP currently offers in its proposal.

We stress, however, our full support for having gone directly to Dr. Poston rather than inviting three bids because of Dr. Poston's unique capabilities and national reputation in dealing with the type of structural problems we encountered with the garage. Owners who were living here when we first discovered some problems with the garage may recall how we searched nationwide to identify a consultant familiar with the problems we faced. We eventually found Dr. Poston with WDP in Texas. Since our first contract with him we have engaged him every five years to check the garage, and we have followed up on his recommendations.

Because the third Monday in February is a holiday, we will have our next meeting on Tuesday, February 21, 2012, at 7:00 p.m. in the West Card Room. Members of the Skyline House community are welcome to attend.



# COVENANTS COMMITTEE

**Acting Chair, Al Lambert**

Hello, and welcome to the Covenants Committee.

"Time" is a complex concept that means many things to many people. In the area of condominium governance, the major characteristic of time seems to be its scarcity. Unit Owners and residents often decline to volunteer because they don't have enough time. They look at their commitments and obligations, or consider actual or potential scheduling conflicts, and conclude that they are

unable to volunteer. Quite often one hears: “This is not a good time, but I plan to participate in the future when I retire” or “when I adjust to a new routine in my life based on job responsibilities,” and so forth. One way to resolve the apparent conflict between personal responsibilities and the community obligations of a Unit Owner in a self-governing condominium is to participate **for a short period**. For example, one can express a view on a project and/or share knowledge at one or two committee meetings. Even this limited involvement can help committees to make the best possible recommendations to the Board.

This year the Covenants Committee will be inserting in each monthly newsletter two or three of the twenty-six rules and regulations of our Unit Owners’ Association. The principal reason for this undertaking is that, while most people will adhere to the rules if they know and understand them, too many residents are not familiar with them. So the first goal for this initiative is to educate, to ensure everyone’s awareness of our rules and regulations. The second goal is to solicit feedback on potential modifications. The issue of possible rule amendments presents an excellent opportunity to become involved in condominium governance **for a short period**. Why not attend one or two committee meetings to share with us your concerns about an existing rule along with a rationale for changing it?

On a different note, the Covenants Committee needs a Chairperson, and new members are always welcome. The Committee meets every other month—six times a year—for about an hour. Serving on the Committee benefits the Association directly. But this service can also benefit you indirectly in a variety of ways. You can enhance your leadership skills and your ability to function effectively as a member of a team, and thus help to advance your career. Service on a committee may be a thoroughly relevant entry on your resume. Being known as a person who volunteers for the common good can also enhance your status at work and in the community.

At the March meeting the Committee will review the Committee charter and Rules and Regulations 1 and 2. See below. Hope to see you there and to hear your feedback or proposed changes.

The next Covenants Committee meeting is on March 21, 2012, Wednesday evening in the West Party Room from 7:00 p.m. to 8:00 p.m.

I welcome your feedback on this article or any matter pertaining to the Covenants Committee. This is your Home! Please join us. Thank you!

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## CHARTER

Introduction: The Covenants Committee has the responsibility to formulate and maintain the regulations established by the Board of Directors for the day-to-day operation of Skyline House, and to monitor compliance by unit owners and renters. To accomplish this role the Committee will:

1. Be the expert on Skyline House rules, regulations and other condominium documents.
2. Review and, when necessary, recommend revisions to the Board in the By-Laws, House rules, associated penalties and administrative practices.
3. Establish a procedure for the enforcement of the rules and regulations.
4. Establish hearing procedures and conduct hearings to levy assessments, and/or institute sanctions, when deemed necessary.
5. Establish procedures for the nomination of candidates for the Board of Directors appoint ad hoc committees to conduct any election or vote by unit owners and both tabulate such votes and certify the outcome.

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## **RULES & REGULATIONS**

### **RULE 1      GENERAL**

- A. 1. Unit owners/residents, their families, tenants, guests, and licensees shall comply with all rules and regulations hereinafter set forth governing the building, its corridors, balconies, lobbies, drives, grounds and any other appurtenance. All persons who use the condominium facilities in any manner are subject to the provisions of the Declaration, By-Laws and any rules or regulations passed pursuant thereto.
2. The failure by any owner or any owner's family member, tenant, guest, invitee or licensee to comply with any rule and regulation shall entitle the Association to all remedies available to it at law, including, but not limited to, assessment of charges against the owner pursuant to the Virginia Condominium Act.
- B. In addition, the Association reserves the right to alter, amend or modify such rules and regulations, and unit owners/residents agree to abide by such alterations, amendments or modifications.
- C. Unit owners/residents shall not use or permit units to be used for unlawful purpose, or do or permit any unlawful act in or upon the premises in violation of Federal, State or Local laws or Association By-Laws.
- In determining whether a unit is being used for business in violation of the By-Laws, a Board decision will be made on a case-by-case basis, taking into consideration whether a) the non-residential use is a primary or incidental use to the unit, and/or b) what effect the non-residential use has on the common elements and services provided by the Condominium Association.
- D. In the event that an owner: (a) has condominium assessments that are overdue for a period of more than thirty (30) days, or (b) has been found to be in violation of a rule or regulation of the Association and has failed to abate such violation after appropriate notice, the board may suspend or limit the privilege of that owner, and/or his/her tenants, family members, invitees and guests, to use the common facilities of the Association. When used herein, the term "facilities" means the pool, party rooms, card room, billiard rooms, exercise room, library, guest parking, and any other similar amenity.
- E. With the exception of voting rights, owner's forfeits all Association privileges to his/her resident renter.
- F. Smoking is prohibited in the common areas with the exception of:
1. Unit balconies
  2. Outside areas (such as roof terraces and pool area sundeck)
- G. No food or drink may be consumed in any of the following common areas of the Condominium, including but not limited to all corridors/hallways, stairways, lobbies, elevators and rest rooms.
- H. Responsibility for Conduct of Children/Minors
1. Unit Owners/Residents are at all times responsible and accountable for the actions of their children, wards, minor guests or any other children under legal ages whom they sponsor within the premises or who are on the premises at their own express or implied invitation. This stipulation includes financial and legal responsibility and accountability for the damages caused by, vandalism, misconduct or objectionable behavior within the premises by children or minors so sponsored.
  2. Conduct of children and minor guests within the premises are governed by the same provisions in the By-Laws and Association rules as those pertaining to adult residents and guests.

### **RULE 2      OCCUPANCY**

#### **A.      Occupancy Limits**

No owner shall allow occupancy by more than four residents in a three bedroom unit, or two bedroom and den unit, three residents in a two bedroom unit or a one bedroom and a den unit, or two residents in a one bedroom unit. However, no owner who complied with this restriction at the time



of acquisition of the unit shall be required to move by reason of over-occupancy of the unit by child or children born to or adopted by the owner after occupancy commences.

B. Visitors

Anyone who resides, dwells, lodges or stays within Skyline House Condominium for more than sixty (60) days in any one year, which days need not be consecutive, is considered a "resident" for purposes of the occupancy limitations of the By-Laws and Rules and Regulations. Any guest for more than sixty (60) days who causes a unit to be over-occupied, as defined in the Fairfax County Zoning Ordinance, Section 2-502, and/or in the By-Laws in Article X, Section 3 (1), shall be considered a "guest" and not a resident only if approved, in writing, by the Board of Directors on a case-by-case basis for good cause shown.

**!!HELP WANTED!!**

**Skyline House  
Seeks  
LEADER  
To Chair  
The  
COVENANTS COMMITTEE**

**Qualifications:** This important volunteer position needs a Skyline unit owner with a legal background who can cooperatively develop, interpret and implement rules, regulations, and other technical documents.

**Responsibilities:** This volunteer leads a committee which

- Formulates and maintains the regulations established by the Board of Directors for the day-to-day operations of Skyline House.
- Monitors compliance by unit owners and renters.
- Establishes procedures for the enforcement of the rules and regulations.
- Conducts hearings to levy assessments and/or institute sanctions when deemed necessary.
- Handles all matters pertaining to the nominations, balloting, tabulation of votes, and certification of voting outcomes for the Board of Directors elections.

**Rewards:**

- The gratitude of the Skyline House Community.
- The satisfaction of performing a challenging public service and *making a crucial difference in the day-to-day lives of your neighbors.*

**For More Information, please contact:** Maria Elena Schacknies at [mariaelena.shuoa@gmail.com](mailto:mariaelena.shuoa@gmail.com) or 703-820-2239.



# COMMUNITY RELATIONS

Chair, Janice L. Hill

The Community Relations Committee (CRC) met on Thursday, January 19, 2012, at 7:00 p.m. in the West Card Room with seven people attending. It was the first time attending a CRC meeting for four of the seven.

The discussion of old business started with a recap of highlights of the November 17, 2011 meeting. Then CRC Member Mike Hanson gave an overview of the Columbia Pike Transit Initiative meeting he attended December 5<sup>th</sup>. The Initiative is exploring light rail options for public transportation from Pentagon City along Columbia Pike and extending to the Bailey's Crossroads/Skyline area. The discussion of new business centered on 2012 activities for the Committee. A number of ideas were discussed including a blood drive, a speakers series, and legislative updates. We need your ideas and suggestions!! Please send them to [communityrelations.shuoa@gmail.com](mailto:communityrelations.shuoa@gmail.com).

At the next CRC meeting, on Thursday, February 16, officials from the Pike Transit Initiative will provide a briefing on the project's Draft Alternative Analysis/Environmental Assessment recently submitted to the Federal Transit Administration. Are you interested in public transportation from Pentagon City Metro to the Skyline area? Then you should attend this meeting to learn the latest steps our county government is taking in this area. Flyers will be posted on bulletin boards at Skyline House announcing this activity.

We invite all residents to attend the CRC meetings, held the third Thursday of the month. We welcome your thoughts and advice! Again, please send ideas and suggestions to [communityrelations.shuoa@gmail.com](mailto:communityrelations.shuoa@gmail.com).

## DID YOU KNOW?

The Virginia Republican Presidential Primary Election is Tuesday, March 6, 2012. Our polling location is Goodwin House, 3440 S. Jefferson Street. Polls are open from **6:00 a.m. to 7:00 p.m.** For more info, visit [www.fairfaxcounty.gov](http://www.fairfaxcounty.gov) and check the upcoming elections page.

### Update on the Pike Transit Initiative

- Do you take public transportation via Pentagon City and Skyline?
- Then you should be interested in the Pike Transit Initiative.
- The Initiative officials are briefing Skyline House Residents at the Community Relations Committee's next meeting.
- Thursday, February 16, 2012 @ 7:00 p.m., West Card Room

## GOOD NEIGHBORS

Good Neighbors assist residents in need of temporary help due to illness or emergency. Services provided are typically short-term and in the local area. For example, picking up mail or prescriptions or making small grocery purchases.

Anyone experiencing a medical emergency should call 911 immediately.

**FEBRUARY**

**TOSKA PRATHER 703-379-7849**

**VIRGINIA FISSMER 703-379-2901**

Good Neighbors welcomes new members to assist those in need. If you are interested in serving your neighbors, call Coordinator Toska Prather or Virginia Fissmer. Their contact information is listed in the newsletter directory.

# **A CALL FOR VOLUNTEERS COMMUNITY RELATIONS COMMITTEE**

THE BOARD OF DIRECTORS HAS RE-INSTITUTED A COMMUNITY RELATIONS COMMITTEE (CRC). JANICE HILL CHAIRS THE COMMITTEE, WHICH ENSURES THAT SKYLINE HOUSE HAS A VOICE IN COMMUNITY MATTERS AFFECTING US ALL.

PEOPLE INTERERESTED IN SERVING ON THIS COMMITTEE SHOULD PLEASE EXPRESS THEIR INTEREST TO:

JANICE HILL AT

[Janicelh21@gmail.com](mailto:Janicelh21@gmail.com) or 703-415-1537

\*\*\*\*\*

**What follows is a working draft of a Charter for the re-instituted Committee**

Skyline House Unit Owners Association

## **COMMUNITY RELATIONS COMMITTEE**

### **Charter**

The purpose of the Community Relations Committee (CRC) is to establish and maintain relationships with the community at large and to advise the Board on issues of potential interest to the Association. The CRC will assist the Board in keeping current with external affairs that might have an impact on the Association and its members.

Specific CRC responsibilities include:

Serve as an information channel to the Board and residents on issues that may affect the community at large and Skyline House residents as members of this community, including issues such as zoning, public transportation, revitalization and construction.

Establish cooperative relationships with other community associations, public service organizations and interest groups to identify opportunities for joint action benefitting Skyline House Unit Owners and residents as well as the larger community and, with the approval of the Board of Directors, send Skyline House representatives to public hearings and meetings and review and report findings which may affect the Association.



# SKYLINE HOUSE CALENDAR

## FEBRUARY 2012

([WWW.SHUOA.ORG](http://WWW.SHUOA.ORG))



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6 <b>Library Open</b> 7:00 – 8:00 p.m. East Penthouse	7	8 <b>Security, Safety &amp; Neighborhood Watch Comm.</b> 7:00 p.m. W. Card Room	9 <b>Physical Plant and Operations Committee</b> 7:00 p.m. W. Card Room	10	11
12	13 <b>Library Open</b> 7:00 – 8:00 p.m. East Penthouse	14	15	16 <b>Community Relations Committee</b> 7:00 p.m. W. Card Room	17	18
19	20 <b>Library Closed</b>	21 <b>Financial Management Committee</b> 7:00 p.m. W. Card Room	22 <b>BOARD MEETING</b> 7:00 PM W. Card Room	23	24	25
26	27 <b>Library Open</b> 7:00 – 8:00 p.m. East Penthouse	28	29			
<b>GOOD NEIGHBORS: Toska Prather (703) 379-7849 and Virginia Fissmer (703) 379-2901</b>						

### **BOARD OF DIRECTORS**

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