

**RESOLUTION OF THE BOARD OF DIRECTORS OF  
SKYLINE HOUSE UNIT OWNERS ASSOCIATION  
COMMITTEE MEMBERSHIP AND VOTING STATUS**

*As amended this day, May 26<sup>h</sup>, 2010*

WHEREAS:

Article VI, Section 4 of the Bylaws of the Skyline House Unit Owners' Association states:

“The President shall have all of the general powers and duties which are usually vested in the office of President of a corporation, including, but not limited to, the power to appoint committees from among the membership from time to time as the President may, in his or her discretion, decide is appropriate to assist in the conduct of the affairs of the Association.”

And, Counsel advises, “...the Board can adopt "terms of reference" in creating a committee that can provide restrictions on a committee's mandate, and on its operating procedures.”

(A) It is hereby resolved with regard to all “standing” committees (those currently being, as of approval of this Resolution, Covenants, Financial Management, Physical Plant and Operations and Security, Safety and Neighborhood Watch) and the members thereof, now and appointed hereafter, of the Skyline House Unit Owners' Association and its Board of Directors,

- (1) Since Article VI, Section 4 of the Bylaws authorizes the President to appoint committees "from among the membership", it is therefore required that an individual's name be a title owner to his/her property/unit in order to qualify to serve on a committee.
- (2) That if qualified in accordance with (1) above, then the individual must attend two (2) consecutive meetings of a specific committee and, upon attendance at the third (3<sup>rd</sup>) consecutive meeting, can join in that instant meeting and, can continue to serve thereafter, as a member in good standing of that committee subject to (4) below.
- (3) That there is no limit on the number of committees on which one can serve.
- (4) That it is the responsibility of every committee member to maintain one's active standing as a current member of their committee. Prior to any planned absence from a scheduled meeting, he/she must inform the Chairperson of said absence and, in the case of any unplanned absence from a scheduled meeting, he/she must contact the Chairperson in a timely manner after said absence in order to qualify for “excused” absences. A committee member will, after two consecutive absences without any timely contact with the Chairperson regarding these absences, forfeit their status as a member of the committee as well as all associated rights.
- (5) That the committee Chairperson will state in the minutes at the beginning of each meeting who is added to and who is subtracted from the Committee membership as of the beginning of that meeting.
- (6) That it is a committee Chairperson's responsibility to keep both the Board and Management up-to-date on the status of their committee's membership. Compliance with (5) above shall serve to fulfill this obligation.
- (7) That committee members who forfeit their status in accordance with (4) above, can only re-establish themselves as committee members in good standing after re-qualifying in accordance with (2) above.

Furthermore,

(B) With regard to establishment of new standing committees or ad hoc committees for specific purposes of limited duration, or re-establishment of inactive or dormant standing committees, the President shall appoint their Chairperson(s) and members. The initial qualifying attendance requirement stated in (A) (2) above is waived for initial members.

Furthermore,

(C) With regard to serving on any one or more of the Association's committees while also serving as a member of the Skyline House Unit Owners' Association's Board of Directors, it is hereby resolved:

(1) That if service on a committee is to be as the designated Board Liaison (as appointed by the Board) to that committee, the Board member's status shall be in an advisory capacity only and not as a voting member.

(2) That if service as a committee member in good standing is sought by an elected Board member, then all requirements specified in (A) (1) and (2) above shall first be met.

Subsequent service will then be as a non-voting member of the committee.

(3) That any committee member in good-standing who is subsequently elected to serve on the Association's Board of Directors shall retain membership, but in a non-voting status, on their committee.